

Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, OK. 74820
Curriculum Review Board
October 10, 2023
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Dr. Michael Wilds, NSU-Broken Arrow, Chairman
Captain Jason Ruegge, Oklahoma County SO
John Feith, Warr Acres PD
Captain Deidre Hughes, Broken Arrow PD
Mr. Tony Runyon, Kiamichi Tech/McAlester Campus

STAFF PRESENT:

Darry Stacy, Executive Director
Marcus Williams, Assistant Director
Preston Draper, General Counsel
Jason Potter, Compliance Manager
Shelly Lowrance, Recording Secretary
Kevin McCullough, Field Manager

MEMBERS ABSENT:

GUESTS:

1. Chairman, Dr. Wilds called the meeting to order at 10:00 a.m.
2. Roll was taken and five members were present representing a quorum.
3. This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 21, 2022, and the agenda posted October 6, 2023.
4. **Pledge of Allegiance was led by Director Stacy.**

5. Introduction of guests

Discussion: Chairman, Dr. Wilds had Jason Potter, CLEET Operations Manager and Kevin McCullough, CLEET Field Manager introduce themselves.

6. Approval of Minutes

Discussion: Mr. Runyon asked about an agenda item tabled from the last meeting (April 11, 2023).
8. Curriculum Review Board Opening.

Shelly Lowrance answered – the applicant is no longer employed by a county jurisdiction and is no longer eligible for the seat.

Mr. Runyon also referenced:

11. Board Comments from April 11, 2023.

Curriculum - Executive order 2023-07. The Office of Homeland Security and the Oklahoma Department of Public Safety to oversee and manage the Oklahoma Information Fusion Center, renamed the Oklahoma Counter Terrorism Intelligence Center.

Kevin McCullough will follow up.

Action taken: Captain Hughes made a motion to approve the minutes from April 11, 2023, as written. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

7. Curriculum Review Board Opening

O.S. 70-3311 B. 16. one member shall represent a municipal jurisdiction with a population of fifty thousand (50,000) or more and who shall be a management-level CLEET-certified training officer, who shall serve an initial term of two (2) years. **Currently Captain Deidre Hughes, Broken Arrow PD, serves in this position. The term expires on 10/20/2023.**

Advertised from 9-1-2023 – 9/29/2023. Notices sent to OSA and OACP.

Applicants:

- Captain Deidre Hughes, Broken Arrow Police Department.

There was no discussion.

Action taken: Mr. Runyon made a motion to reappoint Captain Deidre Hughes, Broken Arrow PD, to the Curriculum Review Board. The CLEET Council will have final approval.

Captain Feith seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

8. Curriculum Review Board Opening

Discussion: O.S. 70-3311 B. 16. e. one member shall represent a county jurisdiction with a population of less than fifty thousand (50,000) and who shall be a CLEET-certified training officer, who shall serve an initial term of one (1) year, and...

Advertised from 2023 - 9/29/2023. Notices sent to OSA and OACP. No applications received.

There was no discussion.

Action taken: Dr. Wilds made a motion to repost this opening with a closing date of 1/31/2024. Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

9. Proposed 2024 Meeting Dates

Tuesday – February 13, 2024

Tuesday – May 14, 2024

Tuesday – August 13, 2024

Tuesday – November 12, 2024

Action taken: Captain Ruegge made a motion to approve the 2024 meeting dates. Mr. Runyon seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

10. Director/Legislative Report

Discussion: Director Darry Stacy provided a report on the following:

- OSA Regional meetings.
- OSA Board meetings.
- Polygraph meeting in Edmond.
- Social Cultural Training in OKC.
- Meeting with Chief Marshall at Choctaw PD.
- Meeting with Chief Sweger in Guthrie.
- Meeting with Moore PD.
- Meeting with Logan County SO.
- Meeting with Langston PD.
- Meeting with City of Langston and Langston University.
- Metro Chief's Meeting in Del City PD.
- Spoke at the ACCO conference.
- Attended the A-ONE Annual Training Conference.
- Thentia team, including CEO toured and Discussed Thentia tickets and resolutions.
- Meeting with Krissy Miller, liaison with the state Career Tech office.
- Meeting with members of the A-ONE.
- Attended the OSPOA conference in Shawnee.
- Thentia team came to CLEET/training.
- Meeting with Commissioner Tipton.
- Attended the OMAG First Responder Wellness Forum in Bartlesville.
- Attended a zoom OACP networking meeting.
- Laser training meeting at DPS.
- Meeting with Senator Julie Daniels.
- OACP and OSPOA meetings.
- Lunch in Moore with Benchmark (cafeteria).
- Senate Public Safety Interim Study at the Capitol.
- Lunch with Senator McCortney.
- Meeting with the Art in Public Places (State).
- Attended graduations at OKD PD, Broken Arrow, and Tulsa PD.

Internal:

- Leadership meetings, mandatory trainings, Ada Job Foundation Board, school supply drive (July), Shoot House, Budget FY25, Security upgrade, interviews/new employees, Benchmark/LEDT, participated in ECU "Howdy Days", Tom Cole gave an "DC Update" at CLEET, DDAC and BDAC meetings, tour of area chaplains and will be working with our cadets and staff, hosted a Chamber Coffee and Connections, and staff participated in the Ada ECU Homecoming parade.

Field Rep Report – an overview of all the FR activity.

Discussion:

- MH – basic academy.
- CLEET chaplain program for staff and cadets.
- Counseling/peer counseling.
- State Wellness program – introducing to the cadets during the basic academy.
- Healthy mind, spirit, and body.

No action required.

11. Review and Possible Approval of Basic Peace Officer Academy Legal Block Instructor and Student Learning Objectives, Lesson Plans, Supplemental Learning Guides, and/or Other Materials.

Information: CRB will review and may vote to approve proposed revisions to Basic Peace Officer Academy legal block as follows: (1) Move certain learning objectives from LM.14 (Juvenile Law) and LM.18 (Immigration Law) to LM.05 (Interviews, Interrogations, and Lineups) and LM.08 (Arrest) as noted in the packet materials and remove LM.14 (Juvenile Law) and LM.18 (Immigration Law) as stand-alone learning modules; (2) Modifications to Supplemental Learning Guides for LM.05 (Interviews, Interrogations, and Lineups) and LM.08 (Arrest) to incorporate learning objectives from LM.14 (Juvenile Law) and LM.18 (Immigration Law) if #1 above is approved; (3) Supplemental Learning Guides for LM.15 (Defenses to Crimes) and LM.16 (Trials).

Proposed Executive Session: Executive session to discuss confidential matters pursuant to 25 O.S. Section 307(B)(7) (“discussing any matter where disclosure of information would violate confidentiality requirements of state law”) and 51 O.S. Section 24A.8(E) (CLEET “shall keep confidential all . . . teacher lesson plans, tests and other teaching materials.”)

Action taken: Dr. Wilds made a motion to enter into executive session. Captain Ruegge seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

10:36 a.m. – entered into executive session.

11:09 a.m. – returned to open session.

Action taken: Captain Hughes made a motion to come out of executive session. Captain Feith seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

Action taken: Captain Hughes made a motion that learning objectives 5 and 8 from current legal block Learning Module 14 (Juvenile Law) be transferred to Learning Module 5 (Interviews, Interrogations, and Lineups) and that learning objectives 6 and 7 from current Learning Module 14 (Juvenile Law) and learning objectives 3, 4, and 5 from current Learning Module 18 (Immigration Law) be transferred to Learning Module 8 (Arrest). All other learning objectives contained in Learning Modules 14 and 18 will be discontinued and Learning Modules 14 and 18 will cease to be stand-alone modules of the legal block. Such changes to be effective for any basic academy that begins after January 1, 2024. Dr. Wilds seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

Action taken: Captain Feith made a motion to approve the amended Supplemental Learning Guide for Learning Module 8 (Arrest) to reflect changes in the previous motion. Captain Hughes seconded the

motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

Action taken: Captain Hughes made a motion to approve the proposed Supplemental Learning Guide for Learning Module 15 (Defenses to Crimes). Dr. Wilds seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

Action taken: Captain Hughes made a motion to approve the proposed Supplemental Learning Guide for Learning Module 16 (Trials). Captain Feith seconded the motion. Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

12. Board Comments

There was no discussion.

No action required.

13. Public Comments

There was no discussion.

No action required.

14. New Business

Discussion of items not known about prior to posting of agenda.

25 O.S. § 311(A)(10). New Business, “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

There was no discussion.

No action taken.

15. Adjournment

Action Taken Captain Ruegge made a motion to adjourn. Captain Hughes seconded the motion Dr. Wilds voted yes. Captain Ruegge voted yes. Captain Feith voted yes. Captain Hughes voted yes. Mr. Runyon voted yes. Motion carried 5-0.

Chairman, Dr. Wilds adjourned the meeting at 11:17 a.m.